

# PORT HOPE HERITAGE FOUNDATION

Minutes of meeting on Wednesday December 19<sup>th</sup>, 2018  
Caretaker's Cottage

**PRESENT:** Trish Doney, Phil Goldsmith, Dennis Hogarth, Charles Wickett. **Guest:** Julie Mavis

1. Call to Order at 3.08 pm
2. Declaration of Conflict of Interest - None
3. Approval of the Agenda: Moved by Dennis & seconded by Phil. Carried
4. Adoption of the Minutes of Meeting of November 13<sup>th</sup>, 2018: Moved by Phil & Seconded by Dennis. Carried
5. Business arising from the Minutes: Nil
6. Correspondence: Nil
7. President's Report: Nil
8. Treasurer's Report:
  - Dennis presented the 2017 Financial Statements for acceptance. Moved by Dennis & Seconded by Phil. Carried.
9. Committee Reports: Nil
10. Other Business:
  - **Bylaws** - presented by Dennis for adoption. Moved by Phil & Seconded by Trish. Carried. Now that the Bylaws have been approved Directors Insurance can be obtained.
  - **Membership** - there was discussion about different classes of memberships. There can be 3-15 regular members and an unlimited number of 2<sup>nd</sup> Class members. Second class members do not have a vote.

- **Payment for the Little Station** - Motion to pay ACO Port Hope \$11, 752.00 for relocation of the Little Station. Moved by Phil & Seconded by Dennis. Carried.
- **Website** - there is sense of urgency to get the Website up and running as it is needed by the Garden Tour and House Tour Committees. Julie suggested that the Brand be different from ACO Port Hope. The colour will be changed to blue. The Website should be up and running by January 15<sup>th</sup> 2019. The cost to PHHF will be \$1,000
- **Meeting Schedule** - the next meeting will be on Thursday January 10th at 4:30 p.m. at the Caretaker's Cottage. A schedule for regular meetings will be set once logistics for PHHF are in place.
- **Nominations** - Charles asked current Board Members to think about people to be approached as potential new Board Members.

11. Adjournment: Moved by Dennis at 4.08pm